



**JACKSON COUNTY UTILITY AUTHORITY**  
*Serving the People...Protecting the Environment*

**Directors**  
Kevin Coggin ▪ Jackson County  
Thomas Eldridge ▪ Jackson County  
Andrew J. Elly ▪ Moss Point  
Kevin Miller ▪ Jackson County  
Michael R. Murphy ▪ Pascagoula  
Ken Papania ▪ Ocean Springs  
Marshall Smith ▪ Gautier

Jackson County Utility Authority  
Regular Meeting  
Board of Directors  
**April 24, 2017**

**MINUTES**

1. Call to Order

The Regular meeting of the Board of Directors convened at 4:00 P.M., April 24, 2017, at 1225 Jackson Avenue, Pascagoula, MS. Board members present were: Marshall Smith, President; Kevin Miller, Secretary/Treasurer; Tommy Eldridge, Vice Secretary-Treasurer; Directors, Jackie Elly, Ken Papania and Michael Murphy. Mr. Coggin was unable to attend. It was determined there was a quorum.

Also present were: Tommy Fairfield, Executive Director; Johnny Groue, Deputy Director; Linda Gasaway, Administrative Assistant; Edna Lott, Principal of Accounting; Tara Sistrunk, HR Manager; Chase Glisson, Engineering Manager; Ryan Dunlap, Mechanical Systems Superintendent; Morgan Pitts, Environment Compliance Officer; James Heidelberg and April McDonald, Authority Counsel; Eric Page, Neel-Schaffer, Paul Foley, Michael Baker, David Compton, Compton Engineering; Brandon Stork, WJCUD and Pete McMaster, Arcadis.

2. Devotion

Tommy Fairfield, Executive Director, presented the invocation.

3. Pledge of Allegiance

Mr. Andrew J. Elly, Director, lead the Pledge of Allegiance.

4. Changes to Agenda

Mr. Smith asked if there were any changes to the Agenda. There were none.

5. Recognition

A. Public Recognition

Mr. Smith asked if there were any public to be recognized. There were none.

6. Consent Agenda

A. Authorize Re-Bid of Miscellaneous Services Contract, **Exhibit "A"**

**B. FEMA – PW-681 Approval of Project as “Improved” – Report, Exhibit “B”**

Mr. Murphy made a motion to approve Consent Agenda, Items 6.A. – 6.B., as presented. Mr. Miller seconded the motion and it was unanimously approved by the Board Members present.

**7. New Business (Discussion Items)**

**A. Community Service Participation Request – Mr. Greg Bufkin, Exhibit “C”**

Mr. Murphy made a motion to deny request as presented. Mr. Papania seconded the motion. The motion did not pass with (3) Yeas and (3) Nays.

After further discussion, Mr. Miller made a motion to table the item until Mr. Bufkin can present written/signed permission from the following: Organization’s permission to paint Logo; City/County permission where site is located; an outline of proposed paintings and sites, and no objection notice from the Ocean Springs Aldermen. Mr. Eldridge seconded the motion and it was unanimously approved by the Board Members present.

**B. Expenditures., Exhibit “D”**

Mr. Miller made a motion to approve Expenditures as presented. Mr. Elly seconded the motion and it was unanimously approved by the Board Members present.

**C. Bond Payment Authorizations, Exhibit “E”**

Mr. Miller made a motion to authorize Bond Payments as presented. Mr. Eldridge seconded the motion and it was unanimously approved by the Board Members present.

**D. SRF Project Authorizations**

**1. Hwy 63 SFM – Payment Applications, Exhibit “F”**

**2. Water Transmission – Payment Applications, Exhibit “G”**

Mr. Murphy made a motion to approve Items 7.D.1. and 7.D.2. as presented. Mr. Papania seconded the motion and it was unanimously approved by the Board Members present.

**3. Water Transmission – Phase 2, Exhibit “H”**

Mr. Elly made a motion to approve Water Transmission – Phase 2 Resolution Naming Authorized Representative and Authorizing the Loan Application as presented. Mr. Murphy seconded the motion and it was unanimously approved with a Roll Call vote of six (6) Yea votes.

E. US Army Project Authorizations, **Exhibit "I"**  
Update Only, No Action Required.

F. Other, If Any  
Mr. Smith asked if there were any other New Business Items. There were none.

8. Board Attorney

A. Personnel Manual, **Exhibit "J"**

Mr. Murphy made a motion to approve personnel manual updates as presented. Mr. Miller seconded the motion and it was unanimously approved by the Board Members present.

B. Report Items

Counsel updated the Board on Attorney matters. No Board action was taken.

9. Director Items

A. Banking Resolution – Signatures, **Exhibit "K"**

Mr. Miller made a motion to approve Banking Resolution as presented. Mr. Papania seconded the motion and it was unanimously approved by the Board Members present.

B. Others, If Any

Mr. Smith asked if there were any Director Items. There were none.

10. Executive Session

Mr. Smith asked if there was a need for Executive Session. There was none.

11. Adjourn

There being no further business to come before the Board, Mr. Coggin made the motion to adjourn. Mr. Murphy seconded the motion and it was unanimously approved by the Board members present. The meeting was adjourned at 4:39 P.M.

WITNESS OUR SIGNATURES as approval of these Minutes on this 8<sup>th</sup> day of May, 2017.

  
MARSHALL SMITH, PRESIDENT

  
KEVIN MILLER, SECRETARY-TREASURER