



JACKSON COUNTY UTILITY AUTHORITY

Serving the People...Protecting the Environment

Directors

Thomas Eldridge • Jackson County
Andrew J. Elly • Moss Point
William Lanham • Gautier
Frank Mallette • Jackson County
Guy Moore • Pascagoula
Jerry Munro • Ocean Springs
Rickey Murphy • Jackson County

Jackson County Utility Authority

Regular Meeting
Board of Directors
November 8, 2021

MINUTES

1. Call to Order

The Regular meeting of the Board of Directors convened at 4:00 P.M., November 8, 2021, at 1225 Jackson Avenue, Pascagoula, MS. Board members present were: Director Munro, President; Director Elly, Secretary / Treasurer; Directors Lanham and Mallette. Directors Eldridge, Vice President and Moore, Vice Secretary / Treasurer attended via conference call. Director Murphy was unable to attend. It was determined there was a quorum.

Also present were: Eric Page, Executive Director; Linda V. Gasaway, Executive Assistant; Chase Glisson, Director of Engineering / Planning; Johnny Groue, Director of Operations; Lynette Hardin, Accounting Supervisor; James Heidelberg and April McDonald, Authority Counsel; Charles Capdepon, Pickering; Pete McMaster and Robert Teem, Arcadis; Chuck Starling, Kimley-Horn; Joshua Brick, Neel-Schaffer; Lindsey Tucker, Garver and Ramona Morgan, City of Gautier.

2. Devotion

Mr. Page presented the invocation.

3. Pledge of Allegiance

Director Mallette led the Pledge of Allegiance.

4. Changes to Agenda, If Any

Director Munro asked if there were any changes to the agenda. Mr. Page requested an Add-on for Item 7.A. – Expenditures.

5. Public Recognition

Director Munro asked if there were any public to recognize. There were none.

6. Consent Agenda

A. Adopt – October 11, 2021 Board Meeting Minutes, **Exhibit “A”**

B. Adopt – October 25, 2021 Board Meeting Minutes, **Exhibit “B”**

Director Elly made a motion to Approve the Consent Agenda as presented. Director Lanham seconded the motion. Motion carried with a unanimous vote by the Board Members present.

7. Discussion Agenda

A. Expenditures, **Exhibit “C”**

Following questions and comments, Director Lanham made a motion to Approve the Expenditures as presented. Director Elly seconded the motion. Director Munro asked if there were any other questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.

B. Projects

1. Consider – Jordan Rd Sewer Phase 2 – Miller Enterprises Pay Application No. 15, **Exhibit “D”**

Mr. Page presented this item and deferred to Mr. Glisson and Mr. Joshua Brick, Neel-Schaffer, for questions. Following questions, comments and discussion, Director Mallette made a motion to Approve Miller Enterprises Pay Application No. 15 as presented. Director Eldridge seconded the motion. Director Munro asked if there were any other questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.

2. Consider – Jordan Rd Sewer Phase 2 – Neel Schaffer, Inc. Construction Phase Invoice No. 102521-R, **Exhibit “E”**

Mr. Page presented this item and deferred to Mr. Glisson and Mr. Joshua Brick, Neel-Schaffer, for questions. Following questions, comments and discussion, Director Mallette made a motion to Approve Neel-Schaffer Construction Phase Invoice No. 102521-R as presented. Director Eldridge seconded the motion. Director Munro asked if there were any other questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.

3. Consider – South Central Flow to Gautier POTW Phase 1 – Kimley Horn Professional Services Facility Planning Proposal, **Exhibit “F”**

Mr. Page presented this item and deferred to Mr. Glisson for additional information. Following questions, comments and discussion Director Elly made a motion to Approve Initiation of Professional Services Contract with Kimley Horn & Associates as presented. Director Mallette seconded the motion. Director Munro asked if there were any other questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.

8. Administrative Items

A. Consider – Retail System Expansion Project Request – Colonial Estates Area, **Exhibit “G”**

Mr. Page presented this item and deferred to Mr. Glisson for additional details. Following questions, comments and discussion, Director Eldridge made a motion to Approve the Colonia Estates Area Retail System Expansion Project as presented. Director Mallette seconded the motion. Director Munro asked if there were any other questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.

- B. Information Only – FY–2021 Retail Department Summary Report, **Exhibit “H”**
Mr. Page presented this item. This was for information only, no action was required.
 - C. Information Only – FY–2022 Retail Department Connections Summary Report, **Exhibit “I”**
Mr. Page presented this item and deferred to Mr. Glisson for questions. This was for information only, no action was required.
 - D. Consider – David Howard – Customer Connection Refund, **Exhibit “J”**
Mr. Page presented this item and deferred to Mr. Glisson for additional information. Following questions, comments and discussion Director Mallette made a motion to Approve Connection Refund as presented. Director Elly seconded the motion. Director Munro asked if there were any other questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.
 - E. Consider – SOTI, Inc. – MobiControl Annual Renewal, **Exhibit “K”**
Mr. Page presented this item. Director Moore made a motion to Approve MobiControl Annual Renewal as presented. Director Mallette seconded the motion. Director Munro asked if there were any questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.
 - F. Consider – First Federal S&L – Resolution Removing Signers, **Exhibit “L”**
Mr. Page presented this item. Director Eldridge made a motion to Approve First Federal S&L Resolution Removing Signers. Director Elly seconded the motion. Director Munro asked if there were any questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.
 - G. Consider – Hancock Bank – Resolution Removing Signers, **Exhibit “M”**
Mr. Page presented this item. Director Elly made a motion to Approve Hancock Bank Resolution Removing Signers. Director Moore seconded the motion. Director Munro asked if there were any questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.
 - H. Information Only – September 2021 Financial Report – Draft, **Exhibit “N”**
Mr. Page presented this item. This was for information only, no action was required.
 - I. Consider – Upcoming Thanksgiving and Christmas Holiday Season – Governor's Proclamation, **Exhibit “O”**
Mr. Page presented this item. Director Eldridge made a motion to Approve Governor's Upcoming Thanksgiving and Christmas Holiday Season Proclamation as presented. Director Mallette seconded the motion. Director Munro asked if there were any questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.
9. Board Attorney Items
Counsel updated the Board on Attorney matters. No Board action was taken.

10. Director Items

Various items were discussed.

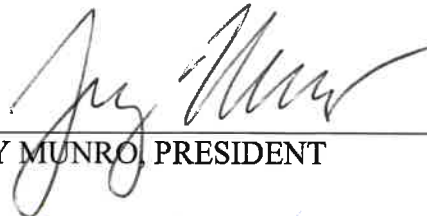
11. Executive Session (If Needed)

Director Munro asked if there was any need for Executive Session. There was not.

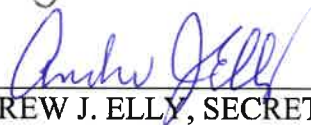
12. Adjourn

There being no further business to come before the Board, Director Elly made the motion to adjourn. Director Lanham seconded the motion. The motion carried with a unanimous vote by the Board Members present. The meeting adjourned at 5:21 .P.M.

WITNESS OUR SIGNATURES as approval of these Minutes on this 6th day of December, 2021.



JERRY MUNRO, PRESIDENT



ANDREW J. ELLY, SECRETARY/TREASURER