



JACKSON COUNTY UTILITY AUTHORITY

Serving the People...Protecting the Environment

Directors

Thomas Eldridge • Jackson County
Andrew J. Elly • Moss Point
William Lanham • Gautier
Frank Mallette • Jackson County
Guy Moore • Pascagoula
Jerry Munro • Ocean Springs
Rickey Murphy • Jackson County

Jackson County Utility Authority

Regular Meeting

Board of Directors

June 27, 2022

MINUTES

1. Call to Order

The Regular meeting of the Board of Directors convened at 4:00 P.M., June 27, 2022, at 1225 Jackson Avenue, Pascagoula, MS. Board members present were: Director Munro, President; Director Eldridge, Vice President; Director Elly, Secretary / Treasurer; Directors Lanham and Murphy. Director Moore, Vice Secretary / Treasurer attended via Zoom. Director Mallette was unable to attend. It was determined there was a quorum.

Also present were: Eric Page, Executive Director; Linda V. Gasaway, Executive Assistant; Chase Glisson, Director of Engineering; Linda Green, Director of Finance; Johnny Groue, Director of Operations; Jimmy Heidelberg, Authority Counsel; Doug Wimberly, Neel-Schaffer; Greg Brown, Pickering; Chuck Starling, Kimley-Horn; Robert Teem, Arcadis; Michael Zuber and Dennis Reeves, Overstreet.

2. Devotion

Director Munro presented the invocation.

3. Pledge of Allegiance

Director Lanham led the Pledge of Allegiance.

4. Changes to Agenda, If Any

Director Munro asked if there were any changes to the Agenda. Mr. Page requested the following items be added: Add-On for Item 7.A. – Expenditures.

5. Public Recognition

Director Munro asked if there were any Public to recognize. There were none.

6. Presentation – Arcadis – EJCCWRF Stakeholder Outreach & Communication Plan Presentation – Phase 1 Complete

Mr. Robert Teem, Arcadis Engineering, presented a presentation of the East Jackson County Consolidated Wastewater Reclamation Facility (EJCCWRF) website.

7. Discussion Agenda

A. Expenditures, **Exhibit “A”**

Following questions and comments, Director Elly made a motion to Approve the Expenditures as presented. Director Eldridge seconded the motion. Director Munro asked if there were any other questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.

B. Projects

1. Consider – Tucker Road PS 6 Sewer Relocation – Hemphill Construction Pay Application No. 11, **Exhibit “B”**
Mr. Page presented this item and deferred to deferred to Chuck Starling with Kimley Horn for questions and project update. Following questions and comments, Director Murphy made a motion to Approve Hemphill Pay Application No. 11 as presented. Director Lanham seconded the motion. Director Munro asked if there were any other questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.
2. Consider – Tucker Road PS 6 Sewer Relocation – Hemphill Construction Change Order No. 2 – Time Only (Supply Chain Issues), **Exhibit “C”**
Mr. Page presented this item and deferred to deferred to Chuck Starling with Kimley Horn for additional information. Following questions and comments, Director Elly made a motion to Approve Hemphill Change Order No. 2 (Additional Time) as presented. Director Murphy seconded the motion. Director Munro asked if there were any other questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.
3. Consider – Tucker Road PS 6 Sewer Relocation – Kimley Horn Construction Phase Services Invoice No. 21585753, **Exhibit “D”**
Mr. Page presented this item. Director Murphy made a motion to Approve Kimley Horn Invoice No. 21585753 as presented. Director Elly seconded the motion. Director Munro asked if there were any questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.
4. Consider – Groveland PS 8 Rehab – Hemphill Construction Pay Application No. 6, **Exhibit “E”**
Mr. Page presented this item and deferred to deferred to Chuck Starling with Kimley Horn for questions and project update. Following questions and comments, Director Murphy made a motion to Approve Hemphill Pay Application No. 6 as presented. Director Moore seconded the motion. Director Munro asked if there were any other questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.
5. Consider – Groveland PS 8 Rehab – Hemphill Construction Change Order No. 2 – Time Only (Supply Chain Issues), **Exhibit “F”**
Mr. Page presented this item. Following questions and discussion, Director Murphy made a motion to Approve Hemphill Change Order No. 2 (Additional Time) as presented. Director Lanham seconded the motion. Director Munro asked if there were any other questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.
6. Consider – Groveland PS 8 Rehab – Kimley Horn Construction Phase Services Invoice No. 21253442, **Exhibit “G”**
Mr. Page presented this item. Director Murphy made a motion to Approve Kimley Horn Invoice No. 21253442 as presented. Director Moore seconded the motion. Director Munro asked if there were any questions or comments, there were none.

Motion carried with a unanimous vote by the Board Members present.

7. Consider – Gautier & PMP POTW Structural Assessment – Garver Design Phase Services Invoice No. 22W10100-1, **Exhibit “H”**

Mr. Page presented this item and stated Engineering Staff has reviewed and recommends approval. Director Lanham made a motion to Approve Garver Invoice No. 22W10100-1 as presented. Director Murphy seconded the motion. Director Munro asked if there were any questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.

8. Administrative Items

- A. Consider – HACH WIMS – Aquatic Informatics Annual Renewal, **Exhibit “I”**

Mr. Page presented this item. Director Elly made a motion to Approve the HW Aquatic Informatics Annual Renewal as presented. Director Murphy seconded the motion. Director Munro asked if there were any questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.

- B. Consider – Mission – Communication Annual Service Package Renewal, **Exhibit “J”**

Mr. Page presented this item and stated there is no price increase. Director Eldridge made a motion to Approve Mission Communication Annual Service Renewal as presented. Director Munro asked if there were any questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.

- C. Consider – Rockwell Automation – TechConnect Support Annual Renewal, **Exhibit “K”**

Mr. Page presented this item and stated that there is a \$2400.00 increase. Following questions and comments, Director Lanham made a motion to Approve Rockwell TechConnect Support Annual Renewal as presented. Director Eldridge seconded the motion. Director Munro asked if there were any other questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.

- D. Information Only – GOMESA Miscellaneous Septic Tank Abatement Project – Proposed Connection & Implementation Plan, **Exhibit “L”**

Mr. Page presented this item and deferred to Mr. Glisson for a brief synopsis regarding the proposed implementation plan. This was for information only, no action was required.

- E. Consider – Pest Control Service Contract Award, **Exhibit “M”**

Mr. Page presented this item. Director Murphy made a motion to Award the Pest Control Service to the lowest bidder as recommended by Staff. Director Eldridge seconded the motion. Director Munro asked if there were any questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.

- F. Consider – 7000 Highway 614 – Retail Customer Plumbing Expense Reimbursement Request, **Exhibit “N”**

Mr. Page presented this item and deferred to Mr. Glisson for additional information. Following questions, comments and discussion, Director Murphy made a motion to Approve payment of Total Cost of Repairs and Waiver of the \$10.00 Late Fee as

requested. Director Eldridge seconded the motion. Director Munro asked if there were any other questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.

9. Board Attorney Items

Counsel updated the Board on Attorney Matters. No Board action was taken.

10. Director Items

Director Munro asked if there were any Director Items. Director Lanham updated the Board regarding his recent Board Member Training class. Director Eldridge asked if demolition had been started on the Frederic Street office facility, the need for wastewater connection to CVS in Hurley due to raw sewage on the ground and inquired about a potential position vacancy. Mr. Page stated that the demolition had not been started and Mr. Glisson stated that contractor has been put on notice. Mr. Glisson stated that they have submitted a service verification form from CVS approximately two months ago, JCUA gave them the cost to connect and there has been no response. Mr. Page requested Executive Session for personnel issues and stated the position inquired about would be discussed then. Director Munro asked if there were any other Director Items, there were none.

11. Executive Session (Personnel Matters)

At 5:34 P.M., Director Elly made a motion to go into Closed Session regarding matters for possible Executive Session. Director Eldridge seconded the motion. The motion carried with a unanimous vote by the Board Members present.

The meeting closed to determine reasons for need of Executive Session. In Closed Session it was determined there was a need to go in to Executive Session.

At 5:36 P.M., Director Elly made the motion to come out of Closed Session. Director Eldridge seconded the motion. The motion carried with a unanimous vote by the Board Members present.

At 5:37 P.M., Director Elly made a motion to go into Executive Session. Director Eldridge seconded the motion. The motion carried with a unanimous vote by the Board Members present.

In attendance were: Directors Eldridge, Elly, Lanham, Munro and Murphy. Director Moore attended via Zoom. Mr. Page, Mr. Glisson, Mr. Groue and Mr. Heidelberg.

At 6:18 P.M., Director Lanham made a motion that the Board come out of Executive Session and resume Regular Session. Director Murphy seconded the motion. The motion carried with a unanimous vote by the Board Members present.

No business was undertaken in Executive Session.

At 6:19 P.M., the meeting was re-opened to the public and regular session resumed.

12. Adjourn

There being no further business to come before the Board, Director Moore made the motion to adjourn. Director Eldridge seconded the motion. The motion carried with a unanimous vote by the Board Members present. The meeting adjourned at 6:19 .P.M.

WITNESS OUR SIGNATURES as approval of these Minutes on this 11th day of July, 2022.



JERRY MUNRO, PRESIDENT



ANDREW J. ELLY, SECRETARY/TREASURER