



JACKSON COUNTY UTILITY AUTHORITY

Serving the People...Protecting the Environment

Directors

Thomas Eldridge • Jackson County
Andrew J. Elly • Moss Point
William Lanham • Gautier
Frank Mallette • Jackson County
Guy Moore • Pascagoula
Jerry Munro • Ocean Springs
Rickey Murphy • Jackson County

Jackson County Utility Authority

Regular Meeting

Board of Directors

November 14, 2022

MINUTES

1. Call to Order

The Regular meeting of the Board of Directors convened at 4:03 P.M., November 14, 2022, at 1225 Jackson Avenue, Pascagoula, MS. Board members present were: Director Eldridge, President; Director Murphy, Vice President; Director Elly, Secretary / Treasurer; Directors Lanham, Mallette and Munro. Director Moore, Vice Secretary / Treasurer attended via Zoom. It was determined there was a quorum.

Also present were: Eric Page, Executive Director; Linda V. Gasaway, Executive Assistant; Chase Glisson, Deputy Director; Linda Green, Director of Finance; Tara Fulton, HR Manager; James Heidelberg and Myra Cunningham, Authority Counsel; Robert Teem, Arcadis; Doug Wimberly, Neel-Schaffer; Stephen Martin, Michael Baker and Jason Gault, Kimley-Horn.

2. Devotion

Mr. Page presented the Devotion.

3. Pledge of Allegiance

Director Mallette led the Pledge of Allegiance.

4. Changes to Agenda, If Any

Director Eldridge asked if there were any changes to the agenda. Mr. Page requested the following items be added: Expenditures Add-On for Items 7.A.2. and 7.A.3.

5. Public Recognition

Director Eldridge asked if there were any Public to be recognized. There were none.

6. Consent Agenda

A. Adopt – October 3, 2022 Minutes, **Exhibit “A”**

B. Adopt – October 24, 2022 Minutes, **Exhibit “B”**

Director Munro made a motion to Approve Items 6.A. and 6.B. as presented. Director Murphy seconded the motion. Director Eldridge asked if there were any questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.

7. Discussion Agenda

A. Expenditures

1. FY 2022 Expenditures, **Exhibit “C”**
2. FY 2023 Expenditures, **Exhibit “D”**
3. FY 2023 Expenditures EFT, **Exhibit “E”**

Following questions and comments, Director Murphy made a motion to Approve Items 7.A.1. – 7.A.3. as presented. Director Munro seconded the motion. Director Eldridge asked if there were any other questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.

B. Information Only – POTW-6C (ETP) – Noncompliance Notification – Effluent Enterococci Maximum Weekly Average, **Exhibit “F”**

Mr. Page presented this item. This was for Information Only, no action required.

C. Information Only – Water Quality Samples July 2022 – October 2022, **Exhibit “G”**

Mr. Page presented this item. This was for Information Only, no action required.

D. Projects

1. Consider – Hwy. 57 Casing Repair @Interstate 10 West On-Ramp – Hemphill Construction Final Pay Application, **Exhibit “H”**

Mr. Page presented this item and stated that Engineering Staff has reviewed this item and recommends payment. Mr. Page deferred to Mr. Glisson for additional information. Following questions and comments, Director Munro made a motion to Approve this item as presented. Director Murphy seconded the motion. Director Eldridge asked if there were any questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.

2. Consider – Hwy. 57 Casing Repair @Interstate 10 West On-Ramp – Neel Schaffer Construction Phase Services Invoice No. 1083057, **Exhibit “I”**

Mr. Page presented this item and stated that Engineering Staff has reviewed this item and recommends payment. Following questions and comments, Director Munro made a motion to Approve this item as presented. Director Murphy seconded the motion. Director Eldridge asked if there were any questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.

3. Consider – Gautier Clarifier No. 1 Rehab – Hemphill Summary Change Order Request, **Exhibit “J”**

Mr. Page presented this item and deferred to Mr. Glisson for additional information. Following questions and comments, Director Munro made a motion to Approve this item as presented. Director Elly seconded the motion. Director Eldridge asked if there were any questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.

4. Consider – South Central Flow Routing to POTW-2C (GTP) – Kimley Horn Facility Planning Invoice No(s). 21902293 and 22141314, **Exhibit “K”**

Mr. Page presented this item and stated that Engineering Staff has reviewed this item and recommends payment. Following questions and comments, Director Lanham made a motion to Approve this item as presented. Director Munro seconded the motion. Director Eldridge asked if there were any questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.

5. Consider – Martin Bluff Rd PS 13 Rehab – Request to Issue Capacity Improvements and Rehab Design Task Order #1 to Covington Civil & Environmental, **Exhibit “L”**

Mr. Page presented this item and deferred to Mr. Glisson for additional information. Following questions and comments, Director Murphy made a motion to Approve this item as presented. Director Elly seconded the motion. Director Eldridge asked if there were any questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.

6. Consider - FY 23 Odor Control Study – Request to Issue Task Order to Kimley Horn for Odor Control Study, **Exhibit “M”**

Mr. Page presented this item and deferred to Mr. Glisson for additional information. Following questions, comments and discussion, Director Munro made a motion to Approve the Study for three (3) plants and three (3) pump stations, NTE \$59,000.00. Director Murphy seconded the motion. Director Eldridge asked if there were any questions or comments, there were none. Motion carried with five (5) Yea votes and two (2) Nay votes. Directors Eldridge and Lanham voted Nay.

8. Administrative Items

- A. Consider – ESET Endpoint Encryption – Annual Subscription License Renewal, **Exhibit “N”**

Mr. Page presented this item. Director Munro made a motion to Approve this item as presented. Director Murphy seconded the motion. Director Eldridge asked if there were any questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.

- B. Consider – Soti, Inc. – MobiControl Annual Subscription Renewal, **Exhibit “O”**

Mr. Page presented this item and stated there was an increase of \$600.00, cost NTE \$6,000.00. Director Munro made a motion to Approve this item as presented. Director Murphy seconded the motion. Director Eldridge asked if there were any questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.

- C. Consider – Sparklight – Internet Service Agreement Renewal – POTW-2C (GTP) and POTW-6C (ETP), **Exhibit “P”**

Mr. Page presented this item and stated there was an increase of \$200.00. Director Elly made a motion to Approve this item as presented. Director Munro seconded the motion. Director Eldridge asked if there were any questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.

D. Consider – St. Andrews HOA – Account Adjustment, **Exhibit “Q”**

Mr. Page presented this item. Following questions, comments and discussion, Director Mallette made a motion the Table this Item pending a six (6) month study of the account usage/cost. Director Munro seconded the motion. Director Eldridge asked if there were any other questions or comments, there were none. Motion carried with four (4) Yea votes and three (3) Nay votes. Directors Elly, Moore and Murphy voted Nay.

E. Consider – Hancock Bank Credit Card Services – Administrative Credit Cards, **Exhibit “R”**

Mr. Page presented this item and deferred to Ms. Green for questions. Following questions and comments, Director Elly made a motion to Approve this item as presented. Director Murphy seconded the motion. Director Eldridge asked if there were any questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.

F. Consider – Disposal Request, **Exhibit “S”**

Mr. Page presented this item Director Lanham made a motion to Approve this item as presented. Director Munro seconded the motion. Director Eldridge asked if there were any questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.

G. Information Only – Retail Installation Status Listing, **Exhibit “T”**

Mr. Page presented this item. This was for information only, no action required.

H. Information Only – Retail GOMESA Connection Assistance Installation Status Listing, **Exhibit “U”**

Mr. Page presented this item. This was for information only, no action required.

9. Board Attorney Items

A. Consider – Resolution – Revolving Line of Credit, **Exhibit “V”**

Counsel presented this item. Following questions and comments, Director Murphy made a motion to Approve this item as presented. Director Mallette seconded the motion. Director Eldridge asked if there were any other questions or comments, there were none. Vote was taken by Roll Call, motion carried with all Board Members present voting Yea.

B. Attorney Items

Counsel updated the Board on Attorney matters. No Board action was taken.

10. Director Items

Various items were discussed.

11. Executive Session (Requested for Personnel Issues)

At 5:32 P.M., Director Elly made a motion to go into Closed Session regarding Personnel and matters for possible Executive Session. Director Munro seconded the motion. The motion carried with a unanimous vote by the Board Members present.

The meeting closed to determine reasons for need of Executive Session. In Closed Session it was determined there was a need to go in to Executive Session.

At 5:34 P.M., Director Elly made the motion to come out of Closed Session. Director Munro seconded the motion. The motion carried with a unanimous vote by the Board Members present.

At 5:35 P.M., Director Elly made a motion to go into Executive Session. Director Murphy seconded the motion. The motion carried with a unanimous vote by the Board Members present.

In attendance were: Directors Eldridge, Elly, Lanham, Mallette, Munro, Murphy and Moore attended via Zoom; Mr. Page, Ms. Green, Ms. Fulton, Mr. Heidelberg and Ms. Cunningham.

At 6:18 P.M., Director Munro made a motion that the Board come out of Executive Session and resume Regular Session. Director Lanham seconded the motion. The motion carried with a unanimous vote by the Board Members present.

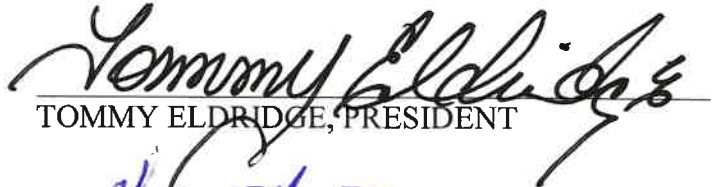
No business was undertaken in Executive Session.

At 6:18 P.M., the meeting was re-opened to the public and regular session resumed.

12. Adjourn

There being no further business to come before the Board, Director Munro made the motion to adjourn. Director Murphy seconded the motion. The motion carried with a unanimous vote by the Board Members present. The meeting adjourned at 6:19 .P.M.

WITNESS OUR SIGNATURES as approval of these Minutes on this 19th day of December, 2022.


TOMMY ELDRIDGE, PRESIDENT


GUY MOORE, VICE SECRETARY/TREASURER