



**JACKSON COUNTY UTILITY AUTHORITY**  
*Serving the People...Protecting the Environment*

**Directors**

Thomas Eldridge • Jackson County  
Andrew J. Elly • Moss Point  
William Lanham • Gautier  
Frank Mallette • Jackson County  
Guy Moore • Pascagoula  
Jerry Munro • Ocean Springs  
Rickey Murphy • Jackson County

**Jackson County Utility Authority**  
Regular Meeting  
Board of Directors  
**February 27, 2023**

**MINUTES**

1. Call to Order

The Regular meeting of the Board of Directors convened at 4:02 P.M., February 27, 2023, at 1225 Jackson Avenue, Pascagoula, MS. Board members present were: Director Eldridge, President; Director Murphy, Vice President; Director Elly, Secretary / Treasurer; Director Moore, Vice Secretary / Treasurer, Directors Lanham, Mallette and Munro. It was determined there was a quorum.

Also present were: Eric Page, Executive Director; Linda V. Gasaway, Executive Assistant; Chase Glisson, Deputy Director; Linda Green, Director of Finance; Carrie Dennis, Operations Manager; Billy Scara, PMP Operator; Larry Williams, PMP Supervisor; James Heidelberg and Myra Cunningham, Authority Counsel; Robert Teem, Arcadis; Stephen Martin, Michael Baker; Chuck Starling, Kimley-Horn; Joshua Brick Neel Schaffer; Greg Brown, Pickering; Josh Eldridge, Chancery Clerk; Jimmy Colmer, County Attorney and Laurie Harrison.

2. Devotion

Mr. Page presented the Devotion.

3. Pledge of Allegiance

Director Munro led the Pledge of Allegiance.

Changes to Agenda, If Any

Director Eldridge asked if there were any changes to the agenda. Mr. Page requested to add an Add-On for Item 7.A. – Expenditures and requested Executive Session following Public Recognition.

4. Public Recognition

A. Public Recognition

Board recognized Bobby Brashier, Cadence Insurance; Josh Eldridge, Chancery Clerk, and Jimmy Colmer, County Attorney.

B. Employee Service Award Recognition – Billy Scara – 15 Years of Service

Board recognized Mr. Billy Scara, PMP Wastewater Operator for 15 years of Service and presented him with a plaque.

5. Executive Session (Requested– Ongoing Litigation)

At 4:06 P.M., Director Moore made a motion to go into Closed Session regarding Legal and Contractual matters for possible Executive Session. Director Munro seconded the motion. Motion carried with a unanimous vote by the Board Members present.

The meeting closed to determine reasons for need of Executive Session. In Closed Session it was determined that there was a need to go in to Executive Session.

At 4:12 P.M. Director Mallette entered the meeting

At 4:08 P.M., Director Elly made motion to come out of Closed Session. Director Munro seconded the motion. Motion carried with a unanimous vote by the Board Members present.

At 4:08 P.M., Director Elly made a motion to go into Executive Session. Director Murphy seconded the motion. Motion carried with a unanimous vote by the Board Members present.

In attendance were: Directors Eldridge, Elly, Lanham, Mallette, Moore, Munro and Murphy; Mr. Page, Ms. Gasaway, Mr. Glisson, Ms. Green, Mr. Heidelberg and Ms. Cunningham. Board requested Mr. Josh Eldridge, Chancery Clerk and Mr. Jimmy Colmer, County Attorney attend Executive Session.

At 4:57 P.M., Director Elly made a motion that the Board come out of Executive Session and resume Regular Session. Director Munro seconded the motion. Motion carried with a unanimous vote by the Board Members present.

No business was undertaken in Executive Session.

At 4:47 P.M., the meeting was re-opened to the public and regular session resumed.

6. Motion Following Executive Session

A. Consider – Settlement Agreement – City of Gautier and West Jackson County Utility District, **Exhibit “A”**

Director Munro made a motion to Approve the Settlement Agreement with the City of Gautier and West Jackson County Utility District as presented. Director Murphy seconded the motion. Motion carried with a unanimous vote by the Board Members present.

7. Motion Following Executive Session

A. Consider – Settlement Agreement – City of Gautier and West Jackson County Utility District, **Exhibit “A”**

Director Munro made a motion to Approve the Settlement Agreements with the City of Gautier and West Jackson County Utility Authority as presented. Director Murphy seconded the motion. Director Eldridge asked if there were any questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.

8. Consent Agenda

A. Adopt – February 13, 2023 Minutes, **Exhibit “B”**

B. Consider – Grinder Station Package Addendum – One (1) Year Renewal, **Exhibit “C”**

C. Consider – Neptune Water Meter Pro-Coders – Sole Source Purchase Request, **Exhibit “D”**

Director Eldridge presented this item. Director Moore made a motion to Approve Items 8.A. – 8.C. as presented. Director Murphy seconded the motion. Director Eldridge asked if there were any questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.

9. Discussion Agenda

A. Expenditures, **Exhibit “E”**

Director Eldridge presented this item. Following questions, comments and discussion, Director Murphy made a motion to Approve this item as presented. Director Munro seconded the motion. Director Eldridge asked if there were any other questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.

B. Projects

1. Consider – Tucker Road PS 6 Sewer Relocation – Hemphill Construction Pay Application No. 19, **Exhibit “F”**

Mr. Page presented this item. Engineer recommends payment, staff has reviewed and concurs. Director Mallette made a motion to Approve this item as presented. Director Moore seconded the motion. Director Eldridge asked if there were any questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.

2. Consider – Tucker Road PS 6 Sewer Relocation – Hemphill Construction Change Order No. 5, **Exhibit “G”**

Mr. Page presented this item. Director Moore made a motion to Approve this item as presented. Director Mallette seconded the motion. Director Eldridge asked if there were any questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.

3. Consider – Tucker Road PS 6 Sewer Relocation – Kimley Horn Construction Administration and Oversight Services Invoice No. 23986922, **Exhibit “H”**

Mr. Page presented this item. Director Mallette made a motion to Approve this item as presented. Director Murphy seconded the motion. Director Eldridge asked if there were any questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.

4. Consider – Tucker Road PS 6 Sewer Relocation – JCUA Manhole No. 7 – WJCUD Tie-In Request Agreement, **Exhibit “I”**  
Mr. Page presented this item. Following questions and discussion, Director Mallette made a motion to Approve this item as presented. Director Moore seconded the motion. Director Eldridge asked if there were any other questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.
5. Consider – Groveland PS 8 Rehab – Hemphill Construction Pay Application No. 12, **Exhibit “J”**  
Mr. Page presented this item. Following questions and discussion, Director Mallette made a motion to Approve this item as presented. Director Munro seconded the motion. Director Eldridge asked if there were any other questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.
6. Consider – West Regional Water System Improvements – Phase 2 – T. L. Wallace Construction Pay App No. 6, **Exhibit “K”**  
Mr. Page presented this item. Engineer recommends payment, staff has reviewed and concurs. Director Murphy made a motion to Approve this item as presented. Director Mallette seconded the motion. Director Eldridge asked if there were any questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.

#### 10. Administrative Items

- A. Consider – 12801 Ridgeland Road – Customer Account Adjustment Request, **Exhibit “L”**  
Mr. Page presented this item. Director Moore made a motion to Approve this item as presented. Director Munro seconded the motion. Director Eldridge asked if there were any questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.
- B. Information Only – 2023 Property Insurance Proposal Update, **Exhibit “M”**  
Mr. Page presented this item and deferred to Mr. Glisson for additional information. This was for information only, no action required.

#### 11. Board Attorney Items

Counsel updated the Board on Attorney matters. No Board action was taken.

#### 12. Director Items

Various items were discussed.

#### 13. Executive Session (Requested – Compensation Adjustments)

At 5:41 P.M., Director Elly made a motion to go into Closed Session regarding Compensation matters for possible Executive Session. Director Murphy seconded the motion. Motion carried with a unanimous vote by the Board Members present.

The meeting closed to determine reasons for need of Executive Session. In Closed Session it was determined that there was a need to go in to Executive Session.

At 5:42 P.M., Director Elly made Motion to come out of Closed Session. Director Murphy seconded the motion. Motion carried with a unanimous vote by the Board Members present.

At 5:44 P.M., Director Elly made a motion to go into Executive Session. Director Murphy seconded the motion. Motion carried with a unanimous vote by the Board Members present.

In attendance were: Directors Eldridge, Elly, Lanham, Mallette, Moore, Munro and Murphy; Mr. Page, Mr. Glisson, Ms. Green, Ms. Fulton and Mr. Heidelberg.

At 7:15 P.M., Director Elly made a motion that the Board come out of Executive Session and resume Regular Session. Director Munro seconded the motion. Motion carried with a unanimous vote by the Board Members present.

No business was under taken in Executive Session.

At 7:15 P.M., the meeting was re-opened to the public and regular session resumed.

**14. Adjourn**

There being no further business to come before the Board, Director Elly made Motion to adjourn. Director Munro seconded the motion. Motion carried with a unanimous vote by the Board Members present. The meeting adjourned at 7:15 P.M.

WITNESS OUR SIGNATURES as approval of these Minutes on this 13<sup>th</sup> day of March, 2023.

  
\_\_\_\_\_  
TOMMY ELDRIDGE, PRESIDENT

  
\_\_\_\_\_  
ANDREW J. ELLY, SECRETARY/TREASURER