



JACKSON COUNTY UTILITY AUTHORITY

Serving the People...Protecting the Environment

Directors

Thomas Eldridge • Jackson County
Andrew J. Elly • Moss Point
William Lanham • Gautier
Frank Mallette • Jackson County
Guy Moore • Pascagoula
Jerry Munro • Ocean Springs
Rickey Murphy • Jackson County

Jackson County Utility Authority

Regular Meeting

Board of Directors

March 27, 2023

MINUTES

1. Call to Order

The Regular meeting of the Board of Directors convened at 4:00 P.M., March 27, 2023, at 1225 Jackson Avenue, Pascagoula, MS. Board members present were: Director Eldridge, President; Director Murphy, Vice President; Director Elly, Secretary / Treasurer; Director Moore, Vice Secretary / Treasurer, and Directors Lanham, Mallette and Munro. It was determined there was a quorum.

Also present were: Eric Page, Executive Director; Linda V. Gasaway, Executive Assistant; Chase Glisson, Deputy Director; Linda Green, Director of Finance; James Heidelberg, Authority Counsel; Mack Hamilton, Hurley-World, LLC; Greg Brown, Pickering; Ben Shipley, Kimley-Horn; Doug Wimberly, Neel-Schaffer, and Wyatt Watkins, Michael Baker.

2. Devotion

Mr. Page presented the Devotion.

3. Pledge of Allegiance

Director Murphy led the Pledge of Allegiance.

4. Changes to Agenda, If Any

Director Eldridge asked if there were any changes to the agenda. Mr. Page requested to add an Add-On for Item 7.A. Expenditures and to move Item 7.C.9. to be handled immediately following Public Recognition.

5. Public Recognition

A. Public Recognition

Board recognized Mr. Mack Hamilton, Hurley World, LLC in attendance regarding Item 7.C.9.

6. Consent Agenda

A. Adopt – March 13, 2023 Minutes, **Exhibit “A”**

Director Eldridge presented this item. Director Elly made a motion to Approve the Consent Agenda as presented. Director Murphy seconded the motion. Director Eldridge asked if there were any questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.

7. Discussion Agenda

A. Expenditures, **Exhibit “B”**

Director Eldridge presented this item. Director Murphy made a motion to Approve Expenditures as presented. Director Mallette seconded the motion. Director Eldridge asked

if there were any questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.

- B. Information Only – POTW-1C (WJC) – Noncompliance Notification – Effluent Solids, (Total Suspended) Concentration (Maximum Weekly Results), **Exhibit “C”**

Mr. Page presented this item. This was for information only, no action required.

Director Munro entered the Board Meeting at 4:12 P.M.

C. Projects

1. Consider – West Regional Water System Improvements – Phase 2 – T. L. Wallace Construction Pay Application No. 7, **Exhibit “D”**

Mr. Page presented this item, stating Project Engineer and Staff recommend approval. Mr. Page deferred to Mr. Greg Brown, Pickering, for questions and project update. Following questions, comments and discussion, Director Mallette made a motion to Approve this item as presented. Director Murphy seconded the motion. Director Eldridge asked if there were any other questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.

2. Consider – West Regional Water System Improvements – Phase 2 – T. L. Wallace Construction Change Order No. 2, **Exhibit “E”**

Mr. Page presented this item and deferred to Mr. Greg Brown, Pickering, for specifics of the request. Following questions, comments and discussion, Director Munro made a motion to Approve a 50/50 split of Item 1 and Approve Items 2 – 8 as presented on page 5 of Item 7.C.2. Director Murphy seconded the motion. Director Eldridge asked if there were any other questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.

3. Consider – West Regional Water System Improvements – Phase 2 – Pickering Construction Phase Services Invoice Nos. 00992797 & 0092920, **Exhibit “F”**

Mr. Page presented this item. Following questions and comments, Director Murphy made a motion to Approve this item as presented. Director Munro seconded the motion. Director Eldridge asked if there were any other questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.

4. Consider – Tucker Road PS 6 Sewer Relocation – Hemphill Pay Application No. 20, **Exhibit “G”**

Mr. Page presented this item, stating Staff agrees with Engineer’s recommendation to approve. Following questions and comments, Director Munro made a motion to Approve this item as presented. Director Mallette seconded the motion. Director Eldridge asked if there were any other questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.

5. Consider – Tucker Road PS 6 Sewer Relocation – Kimley Horn Construction Phase Invoice No. 24297871, **Exhibit “H”**

Mr. Page presented this item, stating Staff concurs with recommended payment. Director Lanham made a motion to Approve this item as presented. Director Murphy seconded the motion. Director Eldridge asked if there were any questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.

6. Consider – PS 20 (Escatawpa) Rehab – Arcadis Facility Planning Invoice No. 34345370, **Exhibit “I”**
Mr. Page presented this item, stating Staff recommends payment. Director Elly made a motion to Approve this item as presented. Director Mallette seconded the motion. Director Eldridge asked if there were any questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.
7. Information Only –POTW 1C (WJC) Lagoon Cell 1 Sludge Removal Progress Update, **Exhibit “J”**
Mr. Page presented this item. This was for information only, no action required.
8. Consider – JCUA Technical and Customer Service Facility Renovation (815 Hwy. 90, Gautier, MS) – Eley Guild Hardy Architect Services Invoice No. 22-052-1, **Exhibit “K”**
Mr. Page presented this item and deferred to Mr. Glisson for progress specifics. This was for information only, no action required.
9. Consider – 7055 Hwy. 614 – Proposed Commercial Development Fee Exchange Request (Handout), **Exhibit “L”**
Mr. Page presented this item and deferred to Mr. Glisson for specifics. Following question, comments and discussion, Director Mallette made a motion to Accept the Exchange Request as presented. Director Elly seconded the motion. Director Eldridge asked if there were any other questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.
8. Administrative Items
 - A. Information Only – Financial Report, **Exhibit “M”**
Mr. Page presented this item and deferred to Ms. Green. After questions and comments the Board requested that a narrative be provided at least one per quarter relating to the financial report and also that, on the Capital Projects listing, the projects being funded by debt and the projects being funded by operating expenses be separated. This item was for information only, no action required.
 - B. Information Only – POTW 7C (PMP) – Incident Report, **Exhibit “N”**
Mr. Page presented this item and deferred to Mr. Glisson for incident update. This was for information only, no action required.
9. Board Attorney Items
 - A. Attorney Items
Counsel updated the Board on Attorney matters. No Board action was taken.
 - B. Consider – Resolution – Capacity Fee (Tabled 03/17/23), **Exhibit “O”**
Director Eldridge presented this item and deferred to Mr. Heidelberg, Legal Counsel, for update regarding Court Orders. Following questions, comments and discussion, Director Munro made a motion to Approve this item as presented. Director Murphy seconded the motion. Director Eldridge asked if there were any other questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.
10. Director Items
Various items were discussed. Board President Eldridge did request a review be performed to determine the impact upon existing customer’s bills if capacity fees were dissolved.

11. Executive Session ([Requested – Pay Raise-Performance Evaluation Form Review / Personnel Matters](#))

At 5:25 P.M., Director Elly made a motion to go into Closed Session regarding Personnel matters for possible Executive Session. Director Munro seconded the motion. Motion carried with a unanimous vote by the Board Members present.

The meeting closed to determine reasons for need of Executive Session. In Closed Session it was determined that there was a need to go in to Executive Session.

At 5:34 P.M., Director Elly made Motion to come out of Closed Session. Director Murphy seconded the motion. Motion carried with a unanimous vote by the Board Members present.

At 5:34 P.M., Director Elly made a motion to go into Executive Session. Director Murphy seconded the motion. Motion carried with a unanimous vote by the Board Members present.

Ms. Fulton was requested to attend Executive Session and entered the Board Meeting at 5:34 P.M.

In attendance were: Directors Eldridge, Elly, Lanham, Mallette, Moore, Munro and Murphy; Mr. Page, Ms. Fulton and Mr. Heidelberg.

At 6:31 P.M., Director Munro made a motion that the Board come out of Executive Session and resume Regular Session. Director Lanham seconded the motion. Motion carried with a unanimous vote by the Board Members present.

No business was under taken in Executive Session.

At 6:32 P.M., the meeting was re-opened to the public and regular session resumed.

12. Appeal of Grievance

Following discussion in Executive Session Director Lanham made a Motion to Deny Hearing the Appeal of Grievance as requested. Director Munro seconded the motion. Director Eldridge asked if there were any questions or comments, there were none. Motion carried with six (6) Yea Votes and one (1) Nay Vote, Director Elly voted Nay.

13. Adjourn

There being no further business to come before the Board, Director Elly made Motion to adjourn. Director Munro seconded the motion. Motion carried with a unanimous vote by the Board Members present. The meeting adjourned at 6:33 P.M.

WITNESS OUR SIGNATURES as approval of these Minutes on this 10th day of April, 2023.


TOMMY ELDRIDGE, PRESIDENT


ANDREW J. ELLY, SECRETARY/TREASURER