



JACKSON COUNTY UTILITY AUTHORITY

Serving the People...Protecting the Environment

Directors

Thomas Eldridge ▪ Jackson County
Andrew J. Elly ▪ Moss Point
William Lanham ▪ Gautier
Frank Mallette ▪ Jackson County
Guy Moore ▪ Pascagoula
Jerry Munro ▪ Ocean Springs
Rickey Murphy ▪ Jackson County

Jackson County Utility Authority

Regular Meeting
Board of Directors
June 26, 2023

MINUTES

1. Call to Order

The Regular meeting of the Board of Directors convened at 4:02 P.M., June 26, 2023, at 1225 Jackson Avenue, Pascagoula, MS. Board members present were: Director Murphy, Vice President; Director Elly, Secretary / Treasurer; Director Moore, Vice Secretary / Treasurer and Directors Lanham, Mallette and Munro. Director Eldridge, President attended via phone. It was determined there was a quorum.

Also present were: Eric Page, Executive Director; Linda V. Gasaway, Executive Assistant; Chase Glisson, Deputy Director; Linda Green, Director of Finance; Tara Fulton, HR Manager; Myra Cunningham, Legal Counsel; Chuck Starling, Kimley-Horn; Greg Brown, Pickering; Wyatt Watkins, Michael Baker; Doug Wimberly, Neel-Schaffer and Andy Phelan, GCDD.

2. Devotion

Mr. Page presented the Devotion.

3. Pledge of Allegiance

Director Elly led the Pledge of Allegiance.

4. Changes to Agenda, If Any

Director Murphy asked if there were any changes to the agenda. Mr. Page requested the following items be added: Item 8.A. – Emergency Resolution Handout and Item 8.E. – Engineering – Wide Format Printer Request.

5. Public Recognition

Director Murphy asked if there were any public to recognize. There were none.

6. Consent Agenda

A. Adopt – June 12, 2023 Minutes (Pages 3 - 8), **Exhibit “A”**

B. Consider – EMC Support and Business Communications, Inc. – Annual Renewal for Storage Area Network (SAN) (Pages 9 - 11), **Exhibit “B”**

Director Murphy presented this item. Director Moore made a motion to Approve Items 6.A. and 6.B as presented. Director Mallette seconded the motion. Motion carried with a unanimous vote by the Board Members present.

7. Discussion Agenda

A. Expenditures (Pages 12 - 16), **Exhibit “C”**

Director Murphy presented this item. Following questions and comments, Director Mallette made a motion to Approve this item as presented. Director Lanham seconded the motion. Director Murphy

asked if there were any other questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.

Director Munro entered the meeting at 4:14 P.M.

B. Projects

1. Consider – South Central Flow Routing to POTW-2C (GTP) – Kimley Horn Facility Planning Task Amendment No. 2 Request (**Pages 17 - 24**), **Exhibit “D”**
Mr. Page presented this item. Following questions, comments and discussion Director Moore made a motion to Approve this item as presented. Director Munro seconded the motion. Director Murphy asked if there were any other questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.
2. Consider – South Central Flow Routing to POTW-2C (GTP) – Kimley Horn Professional Services Invoice No. 24950090 (**Pages 25 - 27**), **Exhibit “E”**
Mr. Page presented this item and deferred to Mr. Chuck Starling, Kimley-Horn, for questions and project update. Following questions and comments, Director Munro made a motion to Approve this item as presented. Director Elly seconded the motion. Director Murphy asked if there were any other questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.
3. Consider – JCUA FY 2023 Odor Study – Kimley Horn Design Phase Invoice No. 1427820004-0523 (**Pages 28 - 30**), **Exhibit “F”**
Mr. Page presented this item. Director Munro made a motion to Approve this item as presented. Director Moore seconded the motion. Director Murphy asked if there were any questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.
4. Consider – Martin Bluff Rd PS 13 Rehab – Covington Civil and Environmental Design Phase Services Invoice No. 16450.08-5 (**Pages 31 - 33**), **Exhibit “G”**
Mr. Page presented this item and deferred to Mr. Chase Glisson for a description of the work that will be performed at PS 13. Following questions and comments, Director Moore made a motion to Approve this item as presented. Director Munro seconded the motion. Director Murphy asked if there were any other questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.
5. Consider – West Regional Water System Improvements – Phase 2 – T. L. Wallace Construction Pay Application No. 10 Combined (**Pages 34 - 48**), **Exhibit “H”**
Mr. Page presented this item and deferred to Mr. Greg Brown, Pickering, for project work status. Following questions, comments and discussion, Director Munro made a motion to Approve this item as presented. Director Elly seconded the motion. Director Murphy asked if there were any other questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.
6. Consider – West Regional Water System Improvements – Phase 2 – Pickering Construction Administration Services Invoice No. 0093417 (**Pages 49 - 53**), **Exhibit “I”**
Mr. Page presented this item and stated Staff has reviewed and recommends approval for payment of \$18,370.80 as requested. Director Moore made a motion to Approve this item as presented. Director Munro seconded the motion. Director Murphy asked if there were any questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.

7. Consider – Tucker Road PS 6 Sewer Relocation – Hemphill Construction Pay Application No. 22 and Project Closeout Request ([Pages 54 - 70](#)), **Exhibit “J”**

Mr. Page presented this item. Following questions and comments, Director Munro made a motion to Approve this item as presented. Director Elly seconded the motion. Director Murphy asked if there were any other questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.

8. Administrative Items

- A. Consider – JCUA Wholesale PS#29 Emergency Declaration and Repairs Request ([Pages 71 – 73](#)), **Exhibit “K”**

Mr. Page presented this item and a copy of the Resolution was handed out. Following questions, comments and discussion, Director Munro made a motion to Approve this item as presented. Director Mallette seconded the motion. Director Murphy asked if there were any other questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.

- B. Consider – Community Bank – Line of Credit Draw Request ([Pages 74](#)), **Exhibit “L”**

Mr. Page presented this item and deferred to Linda Green for additional information regarding the LOC draw. Following questions and comments, Director Lanham made a motion to Approve this item as presented. Director Munro seconded the motion. Director Murphy asked if there were any other questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.

- C. Information Only – April 2023 Financial Reports ([Pages 75 - 86](#)), **Exhibit “M”**

Mr. Page presented this item. There were various questions, comments and discussion. This was for information only, no action required.

- D. Consider – Health Insurance Annual Evaluation Proposal ([Pages 87 - 89](#)), **Exhibit “N”**

Mr. Page presented this item and deferred to Ms. Tara Fulton for additional information. Following questions, comments and discussion, Director Elly made a motion to Approve this item as presented. Director Munro seconded the motion. Director Murphy asked if there were any other questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.

- E. Consider – Engineering – Wide Format Printer Request ([Pages 90](#)), **Exhibit “O”**

Mr. Page presented this item and stated this printer will be replacing the current 12 year old black/white wide format printer. Following questions, comments and discussion, Director Munro made a motion to Approve this item as presented. Director Eldridge seconded the motion. Director Murphy asked if there were any other questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.

9. Board Attorney Items

- A. Consider – Elimination of Capacity Guarantee Fees and Request by Gulf Coast Development & Design ([Pages 91 - 104](#)), **Exhibit “P”**

Mr. Page presented this item and deferred to Mr. Andy Phelan, GCDD, to address the Board. Following questions, comments and JCUA legal counsel providing guidance, Director Eldridge made a motion to Deny this item as presented. Director Elly seconded the motion. Director Murphy asked if there were any other questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.

B. Consider – Capacity Fee Reimbursement Request

1. 2513 Hardy Parker Road [6/12/23 – Agenda Item 8.O.] (Pages 105 - 107), **Exhibit “Q”**

2. 19625 Robalo Way [6/12/23 – Agenda Item 8.P.] (Pages 108- 110), **Exhibit “R”**

Mr. Page presented Items 9.B.1. and 9.B.2., stating both items were on the 06/12/23 Agenda and the request for Capacity Fee Reimbursement was Denied on both. Subsequent to that meeting Mr. Page found out that he had presented something to the Board inaccurately; therefore, he has placed both items on this agenda to present the accurate information. Following presentation, questions, comments and discussion with legal counsel, Director Elly made a motion that the previous decision to Deny Capacity Fee Reimbursement Request concur with Prejudice. Director Munro seconded the motion. Director Murphy asked if there were any other questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.

C. Ken Pittsley – Still Waters Baptist Church – Connection Fee Waiver Request [06/12/23 – Agenda Item 5.B.] (Pages 111 – 112), Exhibit “S”

Mr. Page presented this item. Following questions, comments and discussion, Director Eldridge made a motion to Deny the request and to compel connection to the water system. Director Mallette seconded the motion. Director Murphy asked if there were any other questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.

D. Attorney Items

Counsel updated the Board on Attorney matters. No Board action was taken.

10. Director Items

Various items were discussed.

11. Executive Session (If Needed)

Director Murphy asked if there was a need for Executive Session. There was not.

12. Adjourn

There being no further business to come before the Board, Director Elly made Motion to adjourn. Director Munro seconded the motion. Motion carried with a unanimous vote by the Board Members present. The meeting adjourned at 5:40 P.M.

WITNESS OUR SIGNATURES as approval of these Minutes on this 10th day of July, 2023.


TOMMY ELDRIDGE, PRESIDENT


ANDREW J. ELLY, SECRETARY/TREASURER