



# JACKSON COUNTY UTILITY AUTHORITY

*Serving the People...Protecting the Environment*

## Directors

Thomas Eldridge ▪ Jackson County  
Andrew J. Elly ▪ Moss Point  
William Lanham ▪ Gautier  
Frank Mallette ▪ Jackson County  
Guy Moore ▪ Pascagoula  
Jerry Munro ▪ Ocean Springs  
Rickey Murphy ▪ Jackson County

## Jackson County Utility Authority

Regular Meeting  
Board of Directors  
August 28, 2023

## MINUTES

### 1. Call to Order

The Regular meeting of the Board of Directors convened at 4:00 P.M., August 28, 2023, at 1225 Jackson Avenue, Pascagoula, MS. Board members present were: Director Eldridge, President; Director Murphy, Vice President; Director Elly, Secretary/Treasurer; Director Moore, Vice Secretary/Treasurer and Director Lanham. Directors Mallette and Munro were unable to attend. It was determined there was a quorum.

Also present were: Eric Page, Executive Director; Linda V. Gasaway, Executive Assistant; Chase Glisson, Deputy Director; Linda Green, Director of Finance; James Heidelberg and Myra Cunningham, Legal Counsel; Robert Teem, Arcadis; Chuck Starling, Kimley-Horn; Michael Zuber, Overstreet & Associates; Doug Wimberly, Neel-Schaffer and Greg Brown, Pickering

### 2. Devotion

Mr. Page presented the Devotion.

### 3. Pledge of Allegiance

Director Lanham led the Pledge of Allegiance.

### 4. Changes to Agenda, If Any

Director Eldridge asked if there were any changes to the Agenda. Mr. Page requested the following: Add-On for Item 7.A. – Expenditures, Add Item 8.I. – August Disposal Request and Add Item 9.A. – LS Damage – Sworn Statement/Proof of Loss Document for Insurance Provider.

### 5. Public Recognition

Director Eldridge asked if there were any public to recognize. There were none.

### 6. Consent Agenda

A. Adopt – August 7, 2023 Special Called Board Meeting Minutes (Pages 3 – 4), Exhibit “A”

B. Adopt – August 14, 2023 Minutes (Pages 5 – 7), Exhibit “B”

C. Adopt – August 21, 2023 Special Called Board Meeting Minutes (Pages 8 – 9), Exhibit “C”

D. Consider – Utility Service Company, Inc. – Suspend Water Tank Maintenance Agreement (Pages 10 – 13), Exhibit “D”

- E. Consider – ControlWorx, LLC – Suspend Long Term Professional Maintenance and Service Contract for Chlorine and Sulfur Dioxide Feed Systems ([Page 14](#)), **Exhibit “E”**

Director Eldridge presented this item. Director Moore made a motion to move Items 6.D. and 6.E. to Directors Items for discussion. Director Murphy seconded the motion. Director Eldridge asked if there were any questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.

Director Moore made a motion to Approve Items 6.A. – 6.C. as presented. Director Murphy seconded the motion. Director Eldridge asked if there were any questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.

## 7. Discussion Agenda

- A. Expenditures ([Pages 15 – 18](#)), **Exhibit “F”**

Director Eldridge presented this item. Following questions and comments, Director Murphy made a motion to Approve this item as presented. Director Lanham seconded the motion. Director Eldridge asked if there were any other questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.

- B. Information Only - City of Moss Point Excessive Wastewater Demand – July 2023 ([Page 19 – 21](#)), **Exhibit “G”**

Mr. Page presented this item. This was for information only, no action required.

- C. Projects

1. Consider – West Regional Water System Improvements – Phase 2 – T. L. Wallace Construction Pay Application No. 11 ([Page 22 – 35](#)), **Exhibit “H”**

Mr. Page presented this item and deferred to Mr. Greg Brown, Pickering, for questions and project update. Following questions and comments, Director Elly made a motion to Approve this item as presented. Director Murphy seconded the motion. Director Eldridge asked if there were any other questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.

2. Consider – West Regional Water System Improvements – Phase 2 – T. L. Wallace Construction Request for Substantial Completion ([Page 36 – 42](#)), **Exhibit “I”**

Mr. Page presented this item. Following questions and comments, Director Moore made a motion to Approve this item as presented. Director Murphy seconded the motion. Director Eldridge asked if there were any other questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.

3. Information Only – PS 29 Rehab Completion and Final Repair Cost ([Page 43 – 46](#)), **Exhibit “J”**

Mr. Page presented this item and deferred to Mr. Glisson for more details. This was for information only, no action required.

4. Consider – WJC Collection System Masterplan Development – Neel Schaffer, Inc. Facility Planning Phase Services Invoice No. 1089620 ([Page 47 – 48](#)), **Exhibit “K”**

Mr. Page presented this item. Director Murphy made a motion to Approve this item as presented. Director Elly seconded the motion. Director Eldridge asked if there were any questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.

5. Consider – South Central Flow Routing to POTW-2C (GTP) – Kimley Horn Facility Planning Invoice No. 25555598 (Page 49 – 51), **Exhibit “L”**

Mr. Page presented this item, stated Staff has reviewed and recommends approval for payment and deferred to Mr. Chuck Starling, Kimley-Horn, for additional information. Following questions and comments, Director Elly made a motion to Approve this item as presented. Director Moore seconded the motion. Director Eldridge asked if there were any other questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.

6. Consider – JCUA FY 2023 Odor Study – Kimley Horn Professional Services Invoice No. 142782004-0723 (Page 52 – 54), **Exhibit “M”**

Mr. Page presented and stated Staff has reviewed and recommends approval for payment. Following questions and comments, Director Moore made a motion to Approve this item as presented. Director Murphy seconded the motion. Director Eldridge asked if there were any other questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.

7. Consider – JCUA POTW-2C (GTP) Clarifier No. 2 Rehab – Garver Design Phase Services Invoice Nos. 22W10250-6 and 22W10250-7 (Page 55 – 57), **Exhibit “N”**

Mr. Page presented this item and stated Staff has reviewed and recommends approval for payment. Director Moore made a motion to Approve this item as presented. Director Murphy seconded the motion. Director Eldridge asked if there were any questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.

8. Administrative Items

- A. Information Only – Legal Recommendation on Compelled Connection Process (Pages 58 – 60), **Exhibit “O”**

Mr. Page presented this item. Director Eldridge requested Staff push hard on commercial connections before residential and also requested Staff provide the Board a map showing targeted areas. This was for information only, no action required.

- B. Consider – BMA Engineering Task Order No. 3 – Colonial Estates Bidding & Construction Phase Services (Pages 61 – 64), **Exhibit “P”**

Mr. Page presented this item and deferred to Mr. Glisson for more details. Following questions and comments, Director Moore made a motion to Approve this item as presented. Director Murphy seconded the motion. Director Eldridge asked if there were any other questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.

- C. Consider – BMA Engineering Task Order No. 4 – Term Bidding Services for Construction Support (Pages 65 – 67), **Exhibit “Q”**

Mr. Page presented this item and Mr. Glisson stated that BMA Engineering is creating a Bid Package per State Procurement Process. Following various questions and comments, Director Murphy made a motion to Approve this item as presented. Director Elly seconded the motion. Director Eldridge asked if there were any other questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.

- D. Information Only – New/Non-Grant Funded Connections Status Update ([Page 68](#)), **Exhibit “R”**  
Mr. Page presented this item. There were various questions and comments. This was for information only, no action required.
- E. Information Only – Grant Funded Connections Status Update ([Pages 69 – 71](#)), **Exhibit “S”**  
Mr. Page presented this item. There were various questions and comments. This was for information only, no action required.
- F. Information Only – USACE Planning Assistance to States Letter of Interest Submission – Franklin Creek Area Sewer Improvements ([Pages 72 – 76](#)), **Exhibit “T”**  
Mr. Page presented this item and deferred to Mr. Glisson for additional information. There were various questions and comments. This was for information only, no action required.
- G. Consider – POTW-1C (WJC) – Wetland Culvert Replacement ([Pages 77 – 82](#)), **Exhibit “U”**  
Mr. Page presented this item and stated that Staff determined that Greater Gulf Development is the most coast-effective contractor for this project and request approval to proceed with a NTE approval of \$15,700.00. Following questions and comments, Director Murphy made a motion to Approve this item as presented. Director Moore seconded the motion. Director Eldridge asked if there were any other questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.
- H. Consider – JCUA Admin Building – Request to Make Minor Interior Modifications ([Page 83](#)), **Exhibit “V”**  
Mr. Page presented this item requesting Approval to proceed with a NTE approval of \$15,000.00. Following questions and comments, Director Lanham made a motion to Approve this item as presented. Director Moore seconded the motion. Director Eldridge asked if there were any other questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.
- I. Consider – August Disposal Request **Add-On** ([Pages 84 – 86](#)), **Exhibit “W”**  
Mr. Page presented this item. Following questions and comments, Director Murphy made a motion to Approve this item as presented. Director Elly seconded the motion. Director Eldridge asked if there were any other questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.
- J. Consider – Item 6.D. – Utility Service Company, Inc. – Suspend Water Tank Maintenance Agreement ([Pages 10 – 13](#)), **Exhibit “D”**  
Mr. Page presented this item and deferred to Mr. Glisson for additional information. Following questions and comments, Director Elly made a motion to Approve this item as presented. Director Murphy seconded the motion. Director Eldridge asked if there were any other questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.
- K. Consider – Item 6.E. – ControlWorx, LLC – Suspend Long Term Professional Maintenance and Service Contract for Chlorine and Sulfur Dioxide Feed Systems ([Page 14](#)), **Exhibit “E”**  
Mr. Page presented this item and deferred to Mr. Glisson for additional information. Following questions and comments, Director Murphy made a motion to Approve this item as presented. Director Moore seconded the motion. Director Eldridge asked if there were any other questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.

9. Board Attorney Items

- A. Consider – LS Damage – Sworn Statement/Proof of Loss Document for Insurance Provider **Add-On (Pages 87), Exhibit “X”**

Mr. Heidelberg presented this item. Following questions and comments, Director Murphy made a motion to Authorize Mr. Page to sign the Sworn Statement/Proof of Loss document as presented. Director Moore seconded the motion. Director Eldridge asked if there were any other questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.

- B. Attorney Items

Counsel updated the Board on Attorney matters. No Board action was taken.

10. Director Items

Director Eldridge asked if there were any Directors Items. There were none.

11. Executive Session (If Needed)

Director Eldridge asked if there was a need for Executive Session. There was not.

12. Adjourn

There being no further business to come before the Board, Director Elly made Motion to adjourn. Director Murphy seconded the motion. Motion carried with a unanimous vote by the Board Members present. The meeting adjourned at 5:48 P.M.

WITNESS OUR SIGNATURES as approval of these Minutes on this 11<sup>th</sup> day of September, 2023.

  
TOMMY ELDRIDGE, PRESIDENT

  
ANDREW J. ELLY, SECRETARY/TREASURER