



JACKSON COUNTY UTILITY AUTHORITY

Serving the People...Protecting the Environment

Directors

Thomas Eldridge ▪ Jackson County
Andrew J. Elly ▪ Moss Point
William Lanham ▪ Gautier
Frank Mallette ▪ Jackson County
Jerry Munro ▪ Ocean Springs
Rickey Murphy ▪ Jackson County
▪ Pascagoula

Jackson County Utility Authority

Regular Meeting
Board of Directors
October 23, 2023

MINUTES

1. Call to Order

The Regular meeting of the Board of Directors convened at 4:00 P.M., October 23, 2023, at 1225 Jackson Avenue, Pascagoula, MS. Board members present were: Director Eldridge, President; Director Elly, Secretary / Treasurer; and Directors Lanham and Munro. Directors Mallette and Murphy were unable to attend. It was determined there was a quorum.

Also present were: Eric Page, Executive Director; Linda V. Gasaway, Executive Assistant; Chase Glisson, Deputy Director; Linda Green, Director of Finance; James Heidelberg and Myra Cunningham, Legal Counsel; Pete McMaster and Robert Teem, Arcadis; Doug Wimberly, Neel-Schaffer; Chuck Starling, Kimley-Horn and residents of South Pointe Subdivision and The Cottages at Emerald Lakes (names listed in Item 5).

2. Devotion

Mr. Page presented the Devotion.

3. Pledge of Allegiance

Director Munro led the Pledge of Allegiance.

4. Changes to Agenda, If Any

Director Eldridge asked if there were any changes to the Agenda. Mr. Page requested the following items be added: Add-Ons for Item 7.B.1. – FY-2023 Expenditures and 7.B.2. – FY-2024 Expenditures.

5. Public Recognition

The following is a list of Residents from the South Pointe Subdivision and The Cottages at Emerald Lakes in attendance and recognized by the Board. Residents One (1) thru Nine (9) requested to address the Board regarding their water and sewer bills.

- 1) Oliver and Shelly Autman
- 2) Bill and Brenda Wisowaty
- 3) Todd and Ana (Downs) Spears
- 4) Shannin Jacques
- 5) Tina Kleman
- 6) Dennis Edwards
- 7) Kristen Bodwell
- 8) Yolanda Rogers
- 9) Victoria Haston

- 10) William Daryll Bogan
- 11) Brentnie Piner
- 12) Michael Richard
- 13) Shirley Stiglets

6. Consent Agenda

- A. Adopt – October 9, 2023 Minutes ([Pages 3 – 6](#)), **Exhibit “A”**
- B. Consider – Polymer Term Bid – Request to Approve ([Pages 7 – 18](#)) , **Exhibit “B”**
- C. Consider – FY24 Capital Outlay Vehicle Purchase Request ([Page 19](#)) , **Exhibit “C”**

Director Eldridge presented this item. Following questions regarding Items 6.B. and 6.C., Director Elly made a motion to Approve Items 6.A. – 6.C. as presented. Director Munro seconded the motion. Director Eldridge asked if there were any other questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.

7. Discussion Agenda

A. Discussion of Metering and Utility Bills

- 1. JCUA Appendix A – Fees and Rates – Request Language be Added ([Page 20](#)) , **Exhibit “D”**
Following the residents of South Pointe Subdivision and The Cottages at Emerald Lakes addressing the Board, Mr. Page presented this item; which was followed by questions, comments and discussion. Director Munro made a motion to Approve this item as presented. Director Lanham seconded the motion. Director Eldridge asked if there were any other questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.
- 2. Request for Adjustment of Utility Bills ([Pages 21 - 27](#)) , **Exhibit “E”**
Mr. Page presented this item. Following questions, comments and discussion, Director Elly made a motion to Approve this item as presented. Director Munro seconded the motion. Director Eldridge asked if there were any other questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.

B. Expenditures

- 1. FY-2023 Expenditures ([Pages 28 – 30](#)) , **Exhibit “F”**
- 2. FY-2024 Expenditures ([Pages 31 – 32](#)) , **Exhibit “G”**
Director Eldridge presented this item. Following questions, comments and discussion, Director Munro made a motion to Approve this item as presented. Director Lanham seconded the motion. Director Eldridge asked if there were any other questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.

C. Information Only – City of Moss Point Excessive Wastewater Demand – September 2023 ([Page 33](#)) , Exhibit “H”

Mr. Page presented this item. This was for information only, no action required

D. Projects

1. Consider – JCUA POTW-7C (PMP) Aeration Basin No. 3 Expansion – Joint Repair Request (Pages 34 – 43) , **Exhibit “I”**
Mr. Page presented this item and deferred to Mr. Glisson for additional details. Following questions and comments, Director Elly made a motion to Approve this item as presented. Director Munro seconded the motion. Director Eldridge asked if there were any other questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.
2. Consider – Request to Update Risk Management Plan (Pages 44 – 55) , **Exhibit “J”**
Mr. Page presented this item. Following questions and comments, Director Lanham made a motion to Approve this item as presented. Director Elly seconded the motion. Director Eldridge asked if there were any other questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.
3. Consider – POTW-1C (WJC) Process Improvements Phase 1 – Neel Schaffer Facility Planning Phase Services Invoice No. 1090359 (Pages 56 – 57) , **Exhibit “K”**
Mr. Page presented this item. Following questions and comments, Director Munro made a motion to Approve this item as presented. Director Lanham seconded the motion. Director Eldridge asked if there were any other questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.
4. Consider – POTW-1C (WJC) Process Improvements Phase I – SRF-C280878-10 – Request Authorization to Execute of Loan Agreement (Pages 58 – 114) , **Exhibit “L”**
Mr. Page presented this item. Following questions and comment, Director Munro made a motion to Approve this item as presented. Director Elly seconded the motion. Director Eldridge asked if there were any other questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.
5. Consider – Jordan Road Sewer Improvements Phase 3 – SRF-C280878-11 – Request Authorization to Execute of Loan Agreement (Pages 115 – 171) , **Exhibit “M”**
Mr. Page presented this item. Following questions, comments and discussion, Director Elly made a motion to Approve this item as presented. Director Munro seconded the motion. Director Eldridge asked if there were any other questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.
6. Consider –South Central Flow Routing to POTW-2C (GTP) – SRF-C280878-09 – Request Authorization to Execute of Loan Agreement (Pages 172 – 228) , **Exhibit “N”**
Mr. Page presented this item. Following questions, comments and discussion, Director Munro made a motion to Approve this item as presented. Director Elly seconded the motion. Director Eldridge asked if there were any other questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.
7. Information Only – Gautier Building Improvements Update (Page 229) , **Exhibit “O”**
Mr. Page presented this item and deferred to Mr. Glisson for additional information. This was for information only, no action required.

8. Administrative Items

- A. Consider – Vancleave Water Well Pump - Replacement Request (Pages 230 - 235) , Exhibit “P”
Mr. Page presented this item. Following questions and comments, Director Lanham made a motion to Approve this item as presented. Director Munro seconded the motion. Director Eldridge asked if there were any other questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.
- B. Information Only – PS 37 Odor Complaint Follow-up Update (Pages 236 - 237) , Exhibit “Q”
Mr. Page presented this item and deferred to Mr. Glisson for update and questions. This was for information only, No action required.

9. Board Attorney Items

Counsel did not have any Attorney matters to update the Board on. No Board action was taken.

10. Director Items

Director Elly requested Mr. Page update the Board regarding a situation that a JCUA customer, in the St. Andrews area, has requested JCUA help her in identifying the location of the water service line.

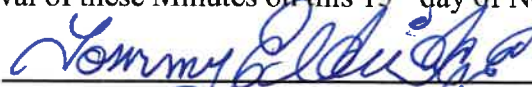
A. Executive Session (If Needed)

Director Eldridge asked if there was a need for Executive Session. There was not.

B. Adjourn

There being no further business to come before the Board, Director Elly made Motion to adjourn. Director Lanham seconded the motion. Motion carried with a unanimous vote by the Board Members present. The meeting adjourned at 6:17 P.M.

WITNESS OUR SIGNATURES as approval of these Minutes on this 13rd day of November, 2023.



TOMMY ELDRIDGE, PRESIDENT



ANDREW J. ELLY, SECRETARY/TREASURER