



JACKSON COUNTY UTILITY AUTHORITY

Serving the People...Protecting the Environment

Directors

David Compton • Pascagoula
Thomas Eldridge • Jackson County
Andrew J. Elly • Moss Point
William Lanham • Gautier
Frank Mallette • Jackson County
Jerry Munro • Ocean Springs
Rickey Murphy • Jackson County

Jackson County Utility Authority

Regular Meeting
Board of Directors

February 26, 2024

MINUTES

1. Call to Order

The Regular meeting of the Board of Directors for Monday, February 26, 2024 convened on at 4:00 P.M., at 1225 Jackson Avenue, Pascagoula, MS. Board members present were: Director Eldridge, President; Director Murphy, Vice President; Director Elly, Secretary / Treasurer; and Directors Compton, Lanham, Mallette and Munro. It was determined there was a quorum.

Also present were: Eric Page, Executive Director; Linda V. Gasaway, Executive Assistant; Chase Glisson, Deputy Director; Linda Green, Finance Director; Tara Fulton, HR Manager; James Heidelberg and Myra Cunningham, Legal Counsel; Lindsey Rea, Raymond James; Greg Brown, Pickering; Pete McMaster, Arcadis and Charles McVeay, Cadence Insurance.

2. Devotion

Mr. Page presented the Devotion.

3. Pledge of Allegiance

Director Munro led the Pledge of Allegiance.

4. Changes to Agenda, If Any

Director Eldridge asked if there were any changes to the Agenda. Mr. Page requested the following change: Add-On for Item 8.A. – Expenditures.

5. Public Recognition

Board recognized Ms. Lindsey Rea, Raymond James (Item 6.A.) and Mr. Charles McVeay, Cadence Insurance (Item 6.B.)

6. Presentation

A. Lindsey Rea, Raymond James {Handout to be Provided}

Ms. Lindsey Rea, Raymond James updated the Board regarding current and upcoming financial matters. This was for information only, no action required.

B. Cadence 2024 Insurance {Handout to be Provided}

Mr. Charles McVeay, Cadence Insurance, presented the Cadence Insurance Commercial Property Draft Proposal of Insurance. Final proposal will be presented for approval at the 03/11/24 Board Meeting. This was for information only, no action required.

7. Consent Agenda

A. Adopt – February 12, 2024 Minutes (Pages 3 – 6), Exhibit “A”

B. Information Only - Notice of Violations – JCUA POTW-7C (PMP) (Page 7) , **Exhibit “B”**

C. Information Only – City of Pascagoula – 01/2024 Excessive Wastewater Demands (Page 8), **Exhibit “C”**

Director Eldridge presented this item. Director Munro made a motion to Approve this item as presented. Director Murphy seconded the motion. Director Eldridge asked if there were any questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.

8. Discussion Agenda

A. Expenditures (Pages 9 – 14), **Exhibit “D”**

Director Eldridge presented this item. Following questions and comments, Director Elly made a motion to Approve this item as presented. Director Murphy seconded the motion. Director Eldridge asked if there were any other questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.

B. Projects

1. Consider – JCUA POTW-2C (GTP) Clarifier No. 2 Rehab – Construction Phase Invoice No. 22W10250-11 (Pages 15 – 16), **Exhibit “E”**

Mr. Page presented this item and stated Staff has reviewed and recommends approval for payment. Director Mallette made a motion to Approve this item as presented. Director Lanham seconded the motion. Director Eldridge asked if there were any questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.

2. Consider – JCUA POTW-2C (GTP) Process Improvements – Invoice No. 2300214-1 (Pages 17 – 18), **Exhibit “F”**

Mr. Page presented this item and stated Staff has reviewed and recommends approval for payment. Following questions and comments, Director Mallette made a motion to Approve this item as presented. Director Munro seconded the motion. Director Eldridge asked if there were any questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.

3. Information Only – MSDEQ State Revolving Loan Program FY25 Funding Notification (Pages 19 – 24), **Exhibit “G”**

Mr. Page presented this item and deferred to Mr. Glisson for questions. This was for information only, no action required.

4. Consider –Colonial Estates Sewer Collection System Installation – Request Authority to Award (Pages 25 – 29), **Exhibit “H”**

Mr. Page presented this item and stated Staff has reviewed and recommends to Award to Lowest/Best Bidder, DNA Underground, contingent on award approval by MS DEQ MCWI Grant Program. Following questions and comments, Director Mallette made a motion to Approve this item as presented. Director Munro seconded the motion. Director Eldridge asked if there were any questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.

9. Administrative Items

A. Consider - Grinder Station Term Bid – Request Authority to Award (Page 30), **Exhibit “I”**

Mr. Page presented this item. Staff reviewed and recommends Bid be awarded to Tugwell Pump and

Supply. Director Murphy made a motion to Award Bid per Staff's recommendation, as presented. Director Mallette seconded the motion. Director Eldridge asked if there were any questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.

B. Consider – Parking Lot Improvements – Request Authority to Advertise {Tabled 02/12/24} (Pages 31 – 34), Exhibit “J”

Mr. Page presented this item. Following questions, comments and discussion, Director Munro made a motion to Approve this item as presented with bids in two (2) parts. Director Murphy seconded the motion. Director Eldridge asked if there were any other questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.

C. Information Only – 2024 MSDH Water System Inspection Results (Pages 35 – 54), Exhibit “K”

Mr. Page presented this item and stated Staff is pleased with the results as each system received the maximum scoring possible. This was for information only, no action required.

D. Consider – February 2024 Request to Declare Scrap as Surplus (Pages 55 – 65), Exhibit “L”

Mr. Page presented this item. Director Elly made a motion to Approve this item as presented. Director Munro seconded the motion. Director Eldridge asked if there were any questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.

E. Information Only – Retail Grant and General (Non-Grant) Installations Status Update (Pages 66 – 70), Exhibit “M”

Mr. Page presented this item. This was for information only, no action required.

F. Consider – Utility Billing Adjustment Policy (Pages 71 – 74), Exhibit “N”

Mr. Page presented this item. Following questions and comments, Director Munro made a motion to Approve this item as presented. Director Murphy seconded the motion. Director Eldridge asked if there were any other questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.

G. Consider – Jackson County – Household Hazardous Waste Collection Day – Request to Send up to Five (5) JCUA Employees to Participate/Represent JCUA (Pages 75 – 76), Exhibit “O”

Mr. Page presented this item and deferred to Ms. Fulton for additional information. Director Munro made a motion to Approve this item as presented. Director Mallette seconded the motion. Director Eldridge asked if there were any other questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.

H. Consider – Out of State Travel - EJCCWRF Project {Handout to be Provided}, Exhibit “P”

Mr. Page presented this item, stating cost would be approximately \$1,500.00 per person. Following questions and comments, Director Eldridge stated that if approved, he would like to recommend Director Murphy take the trip, as he will be President Elect effective 10/2024. Director Elly made a motion to Approve this item as presented. Director Munro seconded the motion. Director Eldridge asked if there were any other questions or comments, there were none. Motion carried with a unanimous vote by the Board Members present.

10. Board Attorney Items

Counsel updated the Board on Attorney matters. No Board action was taken.

11. Director Items

Director Eldridge asked if there were any Director Items. There were various questions, comments and discussion.

12. Executive Session **(If Needed)**

Director Eldridge asked if there was a need for Executive Session. There was not.

13. Adjourn

There being no further business to come before the Board, Director Elly made Motion to adjourn. Director Murphy seconded the motion. Motion carried with a unanimous vote by the Board Members present. The meeting adjourned at 5:36 P.M.

WITNESS OUR SIGNATURES as approval of these Minutes on this 11th day of March, 2024.



TOMMY ELDRIDGE, PRESIDENT



ANDREW J. ELLY, SECRETARY/TREASURER